**Name: XXXXXX**

**Welcome to SAS**

Registering your computer to be used at Shanghai American School, must be completed before you can access the wireless network. Once you complete the registration, you must wait 24 hours before joining the “SAS\_Student” Wireless Network.

Please visit our Technology Assistants where they will install our Self-Service Application. This will allow you access to particular software and updates throughout the school year.

You must have your Acceptable Usage Policy signed by Yourself and a Parent and submit this form to our technicians.

Our Technicians will require the information below:

**Logging in to Network and Printing:**

**Username: XXXXX**

**Password: XXXXX**

Please change your password during the first week of school, by visiting the following website on campus: <http://sites.saschina.org/saslaptops>

**Other important accounts**

**All school communication should be conducted through your following Google account. Please log in to Google with the following information. You will be prompted to change your password upon initial log in.**

**Gmail address:**

**XXXXXX@sasstudent.org**

**Password: XXXXX**

**Powerschool:**

**Please visit the following site** [**http://powerschool.saschina.org/**](http://powerschool.saschina.org/) **and login:**

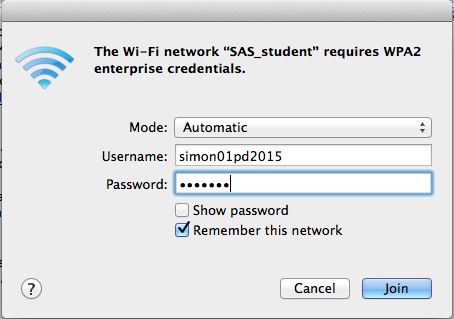
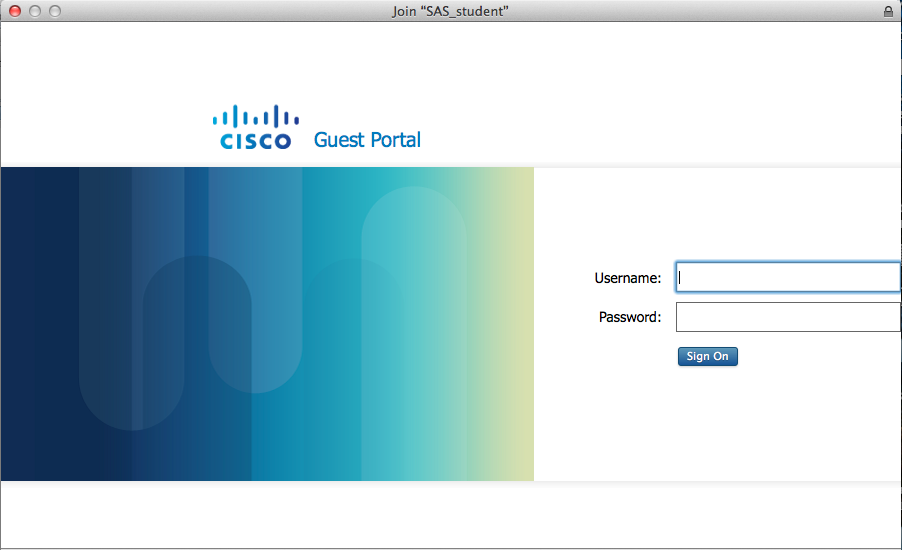
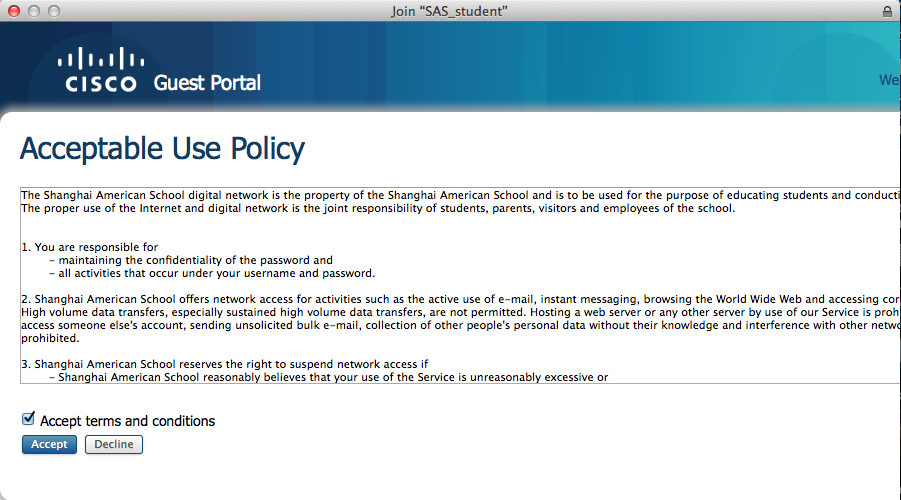
**Username: XXXXX**

**Password: XXXXX**

**First day of school**

To gain access to the wirelss network at school, Please connect to:

“SAS\_Student” Wireless Network

1. You will be prompted for your username and password.
2. You will be asked to sign into CISCO with your username and password.
3. You will be asked to accept our online acceptable use policy.
4. You will now be fully connected to the internet.